Thank you for partnering with the Chicago Urological Society!

2019-2020 Meeting Information

Meeting Location: The University Club of Chicago (UCC)

 76 E. Monroe Street, 2nd Floor, Chicago, Illinois

Meeting Time: Please visit [www.cuschicago.com](http://www.cuschicago.com) to view the program and specific schedule. The schedule will also be emailed out ahead of time along with booth placements.

When should I arrive? You may arrive and set up your booth any time after 1:00PM with the exception of the January program. Please be sure your booth is fully set up before the start of the cocktail reception. The cocktail reception start time varies by meeting, so please check out the program ahead of time.

What about shipping my materials?

 Please send them to the UCC, and be sure to mark them with the meeting date, and that it’s for the CUS meeting. Your materials should be in the Monroe room upon your arrival. When the meeting is over, the UCC will ship your materials back as long as they are properly labeled- just leave them in the room!

Can the exhibitors attend the scientific program?

 Yes, you are welcome to attend the lectures.

What should I do when I arrive?

 When you arrive, you can head right in to the Monroe room to start setting up your booth. If you arrive before 2:30 please check in at the registration desk, otherwise your name badges, drink tickets, program and pre-attendee lists will all be waiting on the table for you.

How do I know where my table is?

 CUS staff will send an email a few days before the start of the meeting with a map of all booths. Your table will also be labeled with your company name upon your arrival.

What does CUS need from me ahead of time?

 Before the start of each meeting, please email CUS staff with the names of the attending reps. CUS will also need:

* + - * + A signed contract - see the last page of the exhibitor prospectus.
				+ Payment. Due to CME regulations, **we ask that all payments be made via check** made out to the Chicago Urological Society.

I have a question that is not listed here…

Please contact the CUS office at info@cuschicago.com or 312-853-2053.